

***Commonwealth Neurotrauma Initiative (CNI) Trust Fund
Meeting Minutes
December 4, 2009***

Members Present

Terry Glenn	VA Department of Corrections, Richmond
Doug Harris, J.D.	VA Department of Health (Commissioner's Designee), Richmond
Gregory Helm, M.D., Ph.D.	University of Virginia Medical Center, Charlottesville
Page Melton	Caregiver, Richmond
Teresa Poole	Lakeview Blue Ridge, Blacksburg
David Reid, Psy.D., Chair	Augusta Psychological Associates, Waynesboro
Jim Rothrock (<i>Ex-officio</i>)	VA Department of Rehabilitative Services, Richmond

Staff

Kristie Chamberlain	VA Department of Rehabilitative Services, CNI Program Staff
Patti Goodall	VA Department of Rehabilitative Services, CNI Program Staff

Guests

Mary-Margaret Cash	VA Department of Rehabilitative Services, Richmond
--------------------	--

The Commonwealth Neurotrauma Initiative (CNI) Trust Fund Advisory Board met for a regular quarterly business meeting in the NewWell Fund Conference Room, 1602 Rolling Hills Drive, Suite 107, Richmond, VA. David Reid, Psy.D., Chair, convened the meeting at 10:06 a.m..

Public Comment Period

A public comment period was held at 10:08 a.m. . No public comments were made.

Approval of September 17, 2009 Minutes

Doug Harris made a motion to approve the meeting minutes from the September 17, 2009 meeting; Terry Glenn seconded. The motion passed unanimously.

Approval of December 4, 2009 Agenda

Terry Glenn made a motion to approve the meeting agenda for the December 4, 2009 meeting; David Reid, Psy.D. seconded. The motion passed unanimously.

Presentation from CNI Grant #07-302A, University of Virginia (PI-Patrick)

“Growth Hormone and Insulin Factor 1 Deficiencies in Children/Adolescents Following Traumatic Brain Injury: The Impact on Growth and Neuropsychological Recovery”

Peter Patrick, Ph.D., Principal Investigator for the University of Virginia grant award #07-302A presented an update on the status of his grant award (now half way into year 3) to the Advisory Board. Dr. Patrick reviewed their status currently and updated the Board on the death of a subject in his study caused by what they believe were co-morbid medical events that were in parallel to the study activities. He provided a thorough timeline of the medical issues they were aware of and went into detail on the University, Pharmaceutical Company and local physicians attending to the subject outside the study's findings thus far as they reviewed the adverse event.

He also reviewed the communication and relationship with the subject's family since the death. Discussion ensued between the Board and Dr. Patrick. The Board thanked Dr. Patrick for his thorough presentation and wished him luck with the rest of his study.

Financial Report

Kristie Chamberlain, staff to the Advisory Board, provided an overview of the CNI Trust Fund finances. Since its inception in 1998 through November 30, 2010 total revenue into the Fund is \$15,416,229.02. A thorough Financial Report was not available for the meeting and will be emailed to the Advisory Board in the week following the meeting. FY' 2010 revenue into the Fund is averaging at about \$94,000.

Update from the DRS Commissioner, James Rothrock

The Commissioner began his remarks by thanking the Board members for their attendance and support at the Community-Grants Colloquium in September. He expressed hopes that the Board will continue them in the future.

Commissioner Rothrock provided information on the Department of Rehabilitative Services major events, specifically that as of December 15, the agency will be opening all client categories (previously there was an Order of Selection in place categorizing clients from least to most severe) due to stimulus funds. This is exciting for DRS because as of November 2008, DRS wasn't even taking new clients. Additionally the Vocational Rehabilitation program has received \$10 million dollars in stimulus grant funds and due to ideal forecasting and planning, DRS' Fiscal Department feels this funding should last well beyond 2011 when stimulus funds disappear. Of most interest to the Board was that a spotlight was placed on Virginia's Department of Rehabilitative Services Brain Injury Services Program, which is managed by Patti Goodall. On December 3, 2009, DRS was visited by the state of Alaska to review how the brain injury programming works in VA, how the CNI Trust Fund was created and visited a few programs in the Commonwealth: the Mentor Network-(previously Lakeview) and the Mill House (a clubhouse for individuals with a brain injury). Virginia was one of five states on the map of stops for the Alaskan visitors.

The Commissioner also informed the Board that most of the Wounded Warrior programs are not seeing the number of veterans they anticipated at this time. The Board requested that the two CNI grantees working with Wounded Warriors or Veterans returning from war present at the June 2010 meeting. Staff will set up their presentations.

Release of an RFP in 2010

Due to the Financial Report not being available the Advisory Board decided to push discussions of a release of the CNI RFP to the March meeting. This will also allow a few months of deposits into the Fund and an idea of spending patterns of the newly funded July 1, 2009 grantees.

Research Grant Colloquium

The Advisory Board requested that staff tentatively look to plan a Research Grant Colloquium on Friday, April 9. Staff will work to find a location that is suitable and get the word out to grantees in the first of the year. As a courtesy, the Advisory Board requested that staff invite all previous appointed Advisory Board members to the Colloquium.

Future Meeting Dates

- Friday, March 5, 2010-Woodrow Wilson Rehabilitation Center, Fishersville
- Friday, June 4, 2010-DRS Central Office
- Friday, September 17, 2010- DRS Central Office
- Friday, December 3, 2010-DRS Central Office

Dr. Reid adjourned the meeting at 12:15 p.m.